

## Checklist for Leaders for Troop Camping

\_\_\_\_\_ Is the troop leader/adviser aware of, willing, and able to meet applicable GSUSA and GSCCC policies, standards and procedures as outlined in *Safety Activity Checkpoints* and *Volunteer Essentials*?

\_\_\_\_\_ Are there enough adults accompanying the girls (ratios in *Volunteer Essentials*)?

\_\_\_\_\_ Is there a troop leader/adviser or adult accompanying the troop who has completed New Leader training:

Girl Scouting 101

Orientation

Program Basics (or equivalent)

\_\_\_\_\_ Is there a troop leader/adviser or adult accompanying the troop who is currently certified in first aid/CPR?

\_\_\_\_\_ Has an adult or Senior/Ambassador Girl Scout accompanying troop completed Basic Troop Camp Overnight training or Cabin Camping training?

\_\_\_\_\_ If vehicles and drivers are used:

◇ Are vehicles and drivers licensed?

◇ Are vehicles insured?

◇ Are drivers "safe" drivers?

◇ Do the vehicles have a current safety sticker?

◇ Do the vehicles have enough seats and seat belts for each person?

◇ Will there be a booster or car seat for each person under age eight?

◇ Has each driver completed the "Driver for a Girl Scout Activity" application?

◇ Will drivers have a "car packet?" (Includes Health History & signed Permission Slips for each girl, Emergency Procedures card and Basic Accident Insurance form)

◇ Will drivers have maps/directions in each vehicle?

◇ Will drivers have a way to contact trip leader/adviser?

◇ Will drivers have emergency contact person information?

\_\_\_\_\_ Will the troop be taking along:

◇ First aid kit?

◇ Health History forms (completed and signed) for each girl?

◇ Signed Parent Permission slips for all girls?

◇ Council Emergency Procedures information?

\_\_\_\_\_ Are the planned activities of good quality or just a way to spend group money?

◇ Do they have a purpose?

◇ Is there an opportunity for fun, learning, personal growth, sharing with others and/or service?

◇ Do the activities enrich ongoing troop goals?

\_\_\_\_\_ If money is involved:

◇ Does the budget make sense?

◇ Are expenses appropriate, reasonable and realistic?

◇ Is money being spent on the GIRLS?

◇ Is the trip affordable to all troop members?

\_\_\_\_\_ Are adults willing to accept the responsibilities of the trip?

\_\_\_\_\_ Have the girls been involved in the planning process?

\_\_\_\_\_ Is the trip/activity appropriate to the age and experience of the girls? Are girls/troop "ready?"

\_\_\_\_\_ Does an emergency contact have

◇ a list of all trip participants

◇ emergency contact information for each girl

◇ trip itinerary

◇ a way to contact trip leader/adviser?

\_\_\_\_\_ If needed for this event, has the troop leader/adviser completed the Trip Approval Form and submitted it for approval?